**Fundación Paraguaya - Internship Application Form**

**Date of Application: ­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dates of Availability:** \_ \_\_\_\_\_\_\_\_

Programs(s) and positions in which you have interest (in order of preference):

|  |
| --- |
| 1. |
| 2. |
| 3. |
| 4. |

**General Information**

|  |  |  |
| --- | --- | --- |
| **Full Name** |  | |
| **Nationality** |  | |
| **Date of Birth** |  | |
| **Gender** |  | |
| **Address** |  | good until: |
| **Telephone numbers** |  | good until: |
| **Email address** |  | |
| **Skype**  **(if you do not have a Skype account, please make one)** |  | |

**Education**

|  |  |
| --- | --- |
| **University (undergraduate)** | |
| **Institution** | Name: |
| City: |
| Country: |
| **Major(s)** |  |
| **Minor(s)** |  |
| **Graduation date** |  |
| **Institutional contact** | Name: |
| Position: |
| Email: |
| Telephone number: |
| Fax: |

|  |  |
| --- | --- |
| **Post-graduate** | |
| **Institution** | Name: |
| City: |
| Country |
| **Degree** |  |
| **Date of graduation** |  |
| **Institutional contact** | Name: |
| Position: |
| Email: |
| Telephone number: |
| Fax: |

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| **Other qualifications (certificates, diplomas, etc.)** |
|  |

**Skills**

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| --- | --- |
| **Spanish** | |
| **Native speaker? yes / no** |  |
| **For non-native speakers** | *Years and level of study (high school, college, etc.):* |
| *Time spent living in Spanish-speaking countries:* |
| *Level (see Language Assessment Chart below):* |
| **Computer skills**  **(Word, Excel, etc.)** |  |
| **Other relevant skills** |  |

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| **How did you hear about Fundación Paraguaya and the internship program?** |  |
| **Have you ever lived in a foreign country/countries? If so, where and for how long?** |  |

**Additional Required Materials**

* Resume/CV
* Two letters of recommendation; one should be from a current or past professor, the other can be personal, professional or academic

|  |  |
| --- | --- |
| 1. Name of reference: |  |
| Relation |  |
| 2. Name of reference: |  |
| Relation |  |

* Essay: Write a brief essay of 200-250 words explaining your motivation for seeking an internship at Fundación Paraguaya. How and why would an internship at the Fundación help you achieve your personal, academic and/or professional goals?

**All parts of the application (application form, resume, essay and letters of recommendation) should be sent in to the internship coordinator by email or fax (see contact information below).**

**The letters of recommendation can arrive separately from the rest of the application.**

Fundación Paraguaya

International Internship Program

Email: [internships@fundacionparaguaya.org.py](mailto:internships@fundacionparaguaya.org.py)

Phone: +595 (0)21 609 277

[www.fundacionparaguaya.org.py](http://www.fundacionparaguaya.org.py)

**LANGUAGE ASSESSMENT CHART**

|  |  |
| --- | --- |
| C2 | Can understand with ease virtually everything heard or read. Can summarize information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Can express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in more complex situations. |
| C1 | Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express him/herself fluently and spontaneously without much obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices. |
| B2 | Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options. |
| B1 | Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken. Can produce simple connected text on topics which are familiar or of personal interest. Can describe experiences and events, dreams, hopes & ambitions and briefly give reasons and explanations for opinions and plans. |
| A2 | Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need. |
| A1 | Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help. |

(Taken from the Council of Europe’s “Common European Framework of Reference for Languages”)